

BULK LISTINGS EMAIL

Listings are loaded daily. Listings received after 7.30am each day will be processed the following morning.

The following companies produce systems that integrate easily with this feature:

- RealtyMX (put link here)
- OLR (put link here)

FILE UPLOAD FORMAT for COMMA DELIMITED TEXT FILE

- Files must be sent in a comma-delimited file format with the extension ".csv".
- If information is not available, please leave field blank, but include a comma.
- Please include a row at the top with the field headers listed below.
- Wrap text items in inverted commas "". This ensures that text values can be understood without complications. This is known as a text qualifier.
- You can host photos on your own site and include links in the feed. Or, if you would like us to host agent photos, property photos and floorplans, place those in an email after each update.
- Photo instructions-
 - Format: The following file types are allowed: jpg, gif or png.

FILE UPLOAD FORMAT for MS EXCEL

- Files must be sent in a excel file with the extension ".xls".
- If information is not available, please leave field blank, but include a comma.
- Please include a row at the top with the field headers listed below.
- You can host photos on your own site and include links in the feed. Or, if you would like us to host agent photos, property photos and floorplans, place those in an email after each update.
- Photo instructions-
 - Format: The following file types are allowed: jpg, gif or png.

HOW TO SEND US THE FILE

- **Method 1: By Email**
 - With this option, you can send an email at anytime. Email all bulk listings to info@citycrybs.com
- **Method 2: By URL**
 - With this option you may specify a URL where our representative can find your file each day (or other update period). The URL must output the resultant file as we will not conduct further processing or sorting of records.
- **Method 3: Both Methods**
 - You can specify your URL (method 2) for regular updates and you may send by email (method 1) on an ad hoc basis or for exceptional circumstances.

FILE UPLOAD FIELD LIST & INSTRUCTIONS

- Below is a list of all the fields required in the bulk upload form
 - Remember, blank field values should be left blank but still included in the export.
- View the attached files (.csv or .xls) for an example.

Bold* = Required Field.

1. Listing ID*	Your internal listing ID.
2. User ID	Company ID provided by CityCrybs.com.
3. Property Type ID*	Apartment, Loft, Townhouse, Building, Co-op, Condo, Brownstone, House, Luxury High Rise, Pre-war, Post-war, Walk-up
4. Enabled*	Yes = "1" , No = "0"
5. Featured	Yes = "1" , No = "0"
6. Rent or Sale?*	Rent = "1" , Sale = "0"
7. Area ID*	Use only the values from the table below.
8. Street Address*	Text. Example: 465 Eastern Parkway.
9. Cross Streets	Text. Example: Rogers Ave
10. Zip Code*	Must be a standard five-digit zip code. NO POINT ZIPS
11. Display Address*	Example: 2 Rm Studio (Coop). Excellent Condition!!!
12. Description*	Description of the listing up to 2500 characters.
13. Approx. Square Foot	Integer.
14. Bedrooms*	Total number of bedrooms included.
15. Bathrooms*	Total number of bathrooms included.
16. No Fee?	Yes = "1" (required if rental only), No = "0"
17. Short-term?	Yes = "1" (required if rental only), No = "0"
18. Location Rental?	Yes = "1" (required if rental only), No = "0".
19. Elevator?	Yes = "1", No = "0"
20. Walk-up?	Yes = "1", No = "0"
21. Parking?	Yes = "1", No = "0"
22. Doorman?	Yes = "1", No = "0"
23. Furnished?	Yes = "1" (rentals only), No = "0"
24. Balcony?	Yes = "1", No = "0"
25. Deck?	Yes = "1", No = "0"
26. Garden?	Yes = "1", No = "0"
27. Pool?	Yes = "1", No = "0"
28. Gym?	Yes = "1", No = "0"
29. Pets Allowed?	Yes = "1", No = "0"
30. Deck?	Yes = "1", No = "0"
31. Private Outdoor?	Yes = "1", No = "0"
32. Communal Outdoor?	Yes = "1", No = "0"
33. Sundeck?	Yes = "1", No = "0"
34. Fireplace?	Yes = "1", No = "0"
35. Sale Price*	Required if sales ONLY, Integer– Example 1200000
36. Maintenance Costs*	Required if sales ONLY, Integer– Example 1200000
37. Sales Taxes*	Required if sales ONLY, Integer– Example 1200000
38. Sale Down Payment*	Required if sales ONLY, Integer– Example 1200000
39. Rental Price*	Required if rentals ONLY, Integer– Example 1200000
40. Rent Date Available*	Required if rentals ONLY, Short date format (mm/dd/yy)



Bulk Upload Instructions

- | | |
|------------------------|---|
| 41. Photo1 | Full path required. eg: http://www.mywebsite.com/200e62.jpg |
| 42. Photo2 | Full path required. |
| 43. Photo3 | Full path required. |
| 44. Photo4 | Full path required. |
| 45. Photo5 | Full path required. |
| 46. Floorplan | Full path required. |
| 47. Open House Date 1* | Short date format (mm/dd/yy) |
| 48. Open House Date 2* | Short date format (mm/dd/yy) |
| 49. Open House Date 3* | Short date format (mm/dd/yy) |
| 50. Agent Name | Full name eg. John Smith |
| 51. Agent Email | Full email address eg. jsmith@domain.com |
| 52. Agent Phone | Full phone number e.g. 212-2345-5677 ext 321 |